



**4th of July Celebration
Vendor Application**

Name: _____

Contact Person: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

Day Phone: _____ Evening Phone: _____ Email: _____

Please describe the food, service, or merchandise you will be offering:

Check for Water hookup _____ Power Needed (Yes or No) _____ If yes, What Amp _____

NOTE MUST **BRING** a 100 FT ELECTRIC EXTENSION CORD (will **NOT** be provided)

- 10 X 10 space.....\$150.00
- 10 X 20 space.....\$250.00
- 10 X 30 space.....\$300.00

Applicant hereby releases and forever discharges the **Chamber of Commerce, The City of Lake City and Columbia County, Columbia County Resources**, and all other participating and sponsoring organizations from any responsibility, liability, personal or otherwise for any theft or damage of goods, or any injury arising from or in connection with this show. Upon signing this agreement, the Vendor shall pay the Organizer a non-refundable fee based on the following. All spaces are outside at the Columbia County Fairgrounds Rodeo Arena.

APPLICATION WILL ONLY BE ACCEPTED WITH FULL PAYMENT, PRIOR TO DEADLINE.

General Release: By signing below, Applicant hereby certifies that he/she has read and accepts the conditions of the above acknowledgment. Applicant further certifies that all information is true and correct. Applicant authorizes The Lake City Columbia County Chamber of Commerce to use his/her pictures, biography and information in advertising and publications.

Signature: _____ Date: _____

CHECKLIST:

- Completed application
- Your check to Lake City Columbia County Chamber of Commerce.
- A copy of your tax certificate
- A copy of your insurance. Lake City Columbia County Chamber of Commerce and Columbia County Resources needs to be listed as Certificate Holder, and as ADDITIONAL INSURED.**

Mail application to:
Lake City-Columbia County Chamber of Commerce, c/o Missy Hartley
162 South Marion Avenue
Lake City, FL 32025

If you have questions, call Missy at 386-752-3690, Monday - Friday.

APPLICATION DEADLINE: June 22, 2019. Any application not postmarked by this date must include a \$10.00 late fee or it will not be considered. Vendor space is **FIRST COME, FIRST SERVED.**

EQUIPMENT: Vendors must provide their own tables, chairs and tents & need to have a 5# fire extinguisher.

SET UP: Vendors may set up between 9 am – 11 am Thursday, July 4. All gates will be locked down at 11 pm. Any vendor not able to remove display by then can pick up Friday July 5th between 8 am – 3 pm. **We will not be held liable for anything left on premises overnight.**

GENERAL RULES AND REQUIREMENTS

Please read and sign that you have read and agree to abide by ALL rules & requirements.

- Vendors will be set up inside the Rodeo Arena, where all activity will be this year. You will be permitted to drive in to set up, and then all vehicles must be parked outside the gate. No vehicles allowed inside between 3:00 and 10:00 p.m. You will not be able to dismantle and pack your booth until the festival is closed at 10:00.
- Columbia County Resources, Inc. / Chamber of Commerce are not responsible for any theft, vandalism or damage.
- We do not offer exclusive merchandise categories. Based on last year's attendance of 30,000 plus, you may expect some duplication. We will, however, work to keep it to a minimum.
- All vendors must keep area neat and clean at all times and free of all trash upon leaving.
- All vendors must stay inside your vending space unless arrangements are made in advance with the Chamber office. No sales or solicitation outside of your booth.
- Due to liability issues NO PETS will be allowed
- Please direct all questions to Missy Hartley at 386-752-3690, Monday-Friday or via e-mail at info@lakecitychamber.com
- Absolutely no knives or guns (real or toy), snap caps, sparklers, fireworks, drugs or drug related paraphernalia, no silly string, stink bombs, batons, numb chucks, throwing stars, laser pointer, no obscene material, etc. THERE WILL BE NO EXCEPTIONS TO THIS RULE! Any vendor found selling any such items from their booth will be closed immediately and the Police will confiscate the merchandise, and you will not be able to dismantle and pack your booth until the festival is closed at 10:00.
- Columbia County Resources, Inc. / Chamber of Commerce reserve the right to remove any vendor not adhering to the signed Rules & Regulations without refund.

The undersigned agrees that he/she has read and understands the "Rules and Regulations" of the vendor application and enters into a contract with **Columbia County Resources, Inc. / Lake City – Columbia County Chamber of Commerce** and will comply as described above.

Please Print Name

Signature

Date