



2021 Gateway City Craft Beer & Wine Festival Vendor Application

Name: _____

Contact Person: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

Day Phone: _____ Evening Phone: _____ Email: _____

Booth/Vendor Type (Circle One): Craft Vendor - Business - Nonprofit - Food – Brewery/Winery

Food vendors only, please describe the food you will be offering: _____

All other vendors, please describe what you will be selling or information you are providing, etc.

- 10 x 10 VIP Food Vendor (limited to 4).....\$500
- 10 X 10 Food Vendor.....\$250
- 10 X 10 Non Food Vendor space.....\$50 (\$25 For Chamber Members)
- 10x10 Beer or Wine Vendor.....\$0

Applicant hereby releases and forever discharges the Chamber of Commerce, The City of Lake City and Columbia County, and all other participating and sponsoring organizations from any responsibility, liability, personal or otherwise for any theft or damage of goods, or any injury arising from or in connection with this show. Upon signing this agreement, the Vendor shall pay the Organizer a non-refundable fee based on the following. All spaces are outside at Wilson Park.

APPLICATIONS WILL ONLY BE ACCEPTED WITH FULL PAYMENT, PRIOR TO DEADLINE.

General Release: By signing below, Applicant hereby certifies that he/she has read and accepts the conditions of the above acknowledgment. Applicant further certifies that all information is true and correct. Applicant authorizes The Lake City Columbia County Chamber of Commerce to use his/her pictures, biography and information in advertising and publications.

Signature: _____ Date: _____

CHECKLIST:

- Completed application
- Your check to Lake City Columbia County Chamber of Commerce.
- A copy of your tax certificate (**Food, Beer & Wine Vendors ONLY**)
- A copy of your insurance. (Food, Beer & Wine Vendors ONLY. The City of Lake City and Lake City Columbia County Chamber of Commerce must be listed as Certificate Holder, and as ADDITIONAL INSURED.**

Mail application to:
Lake City-Columbia County Chamber of Commerce, c/o Lourdes Brooks
162 South Marion Avenue
Lake City, FL 32025

If you have questions, call Lourdes at 386-752-3690, Monday – Friday, 9:30am – 1:30pm

APPLICATION DEADLINE: October 8, 2021. **Any application not postmarked by this date must include a \$10.00 late fee or it will not be considered.**

EQUIPMENT: Vendors must provide their own tables, chairs and tents (Food vendors must have a 5# fire extinguisher)

SET UP: **Craft/Makers/Services:** Must be completely set up by 9:30am on Saturday October 23rd
Breweries/Wineries: Must be completely set up by 10:30am on Saturday October 23rd
Food Vendors: Food vendors must be set completely up by 9:30am on Saturday October 23rd.
(Food vendors are required be set up 9am for inspection)

EVENT TIME: Event takes place on Saturday October 23, 2021, from 10am – 4pm, no vehicles will be allowed in festival area during this time.

GENERAL RULES AND REQUIREMENTS

Please read and sign that you have read and agree to abide by ALL rules & requirements.

- Participating breweries and wineries are **not permitted to sell any product**. Only samples are to be distributed.
- Please note due to limited power/water connections we are limiting food vendors to no more than seven vendors. Spots are first come, first serve.
- All vendors (except for food vendors) must be self-contained. **We cannot guarantee you electric hook up.**
- No vehicles allowed inside between 9:30am and 6:00 p.m.
- The City of Lake City and Chamber of Commerce are not responsible for any theft, vandalism or damage.
- **We do not offer exclusive merchandise categories.** Based on previous year’s attendance thousands you may expect some duplication. We will however work to keep it to a minimal.
- All vendors must keep area neat and clean at all times and free of all trash upon leaving.
- All vendors must stay inside your vending space unless arrangements are made in advance with the Chamber office. No sales or solicitation outside of your booth.
- Due to Liability issues NO PETS will be allowed
- Vendors are NOT allowed to smoke or vape at this event.
- Please direct all questions to Lourdes Brooks at 386-752-3690, Monday-Friday 9:30-1:30 p.m. or via e-mail at info@lakecitychamber.com
- Absolutely no knives or guns (real or toy), snap caps, sparklers, fireworks, drugs or drug related paraphernalia, no silly string, stink bombs, batons, numb chucks, throwing stars, laser pointer, no obscene material, etc. **THERE WILL BE NO EXCEPTIONS TO THIS RULE!** Any vendor found selling any such items from their booth will be closed immediately and the Police will confiscate the merchandise. **You will not be able to dismantle and pack your booth until the festival is closed at 4:00pm**
- The Lake City Columbia County Chamber of Commerce reserve the right to remove any vendor not adhering to the signed Rules & Regulations without refund.

The undersigned agrees that he/she has read and understands the “Rules and Regulations” of the vendor application and enters into a contract with the Lake City – Columbia County Chamber of Commerce and will comply as described above.

Please Print

Signature

Date